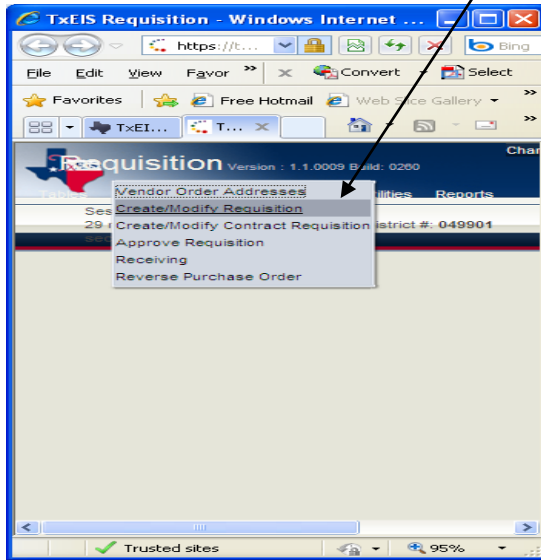
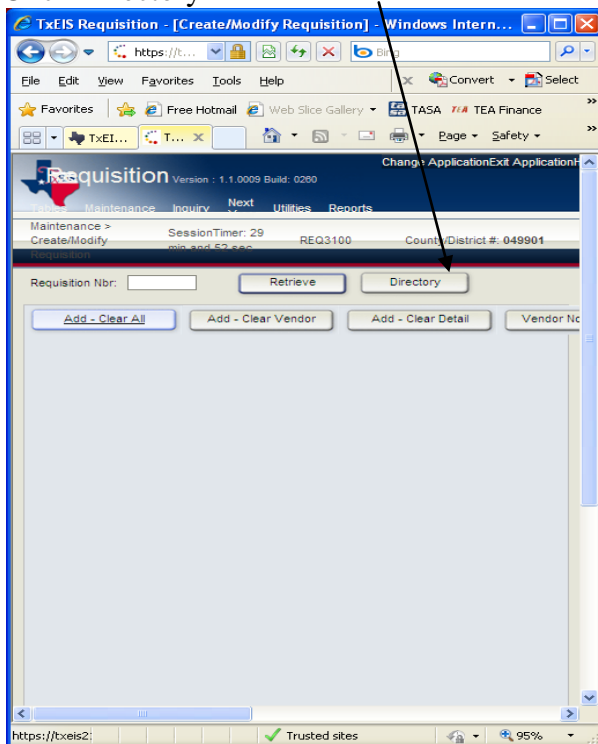


To modify your returned requisition
Check your returned requisition.

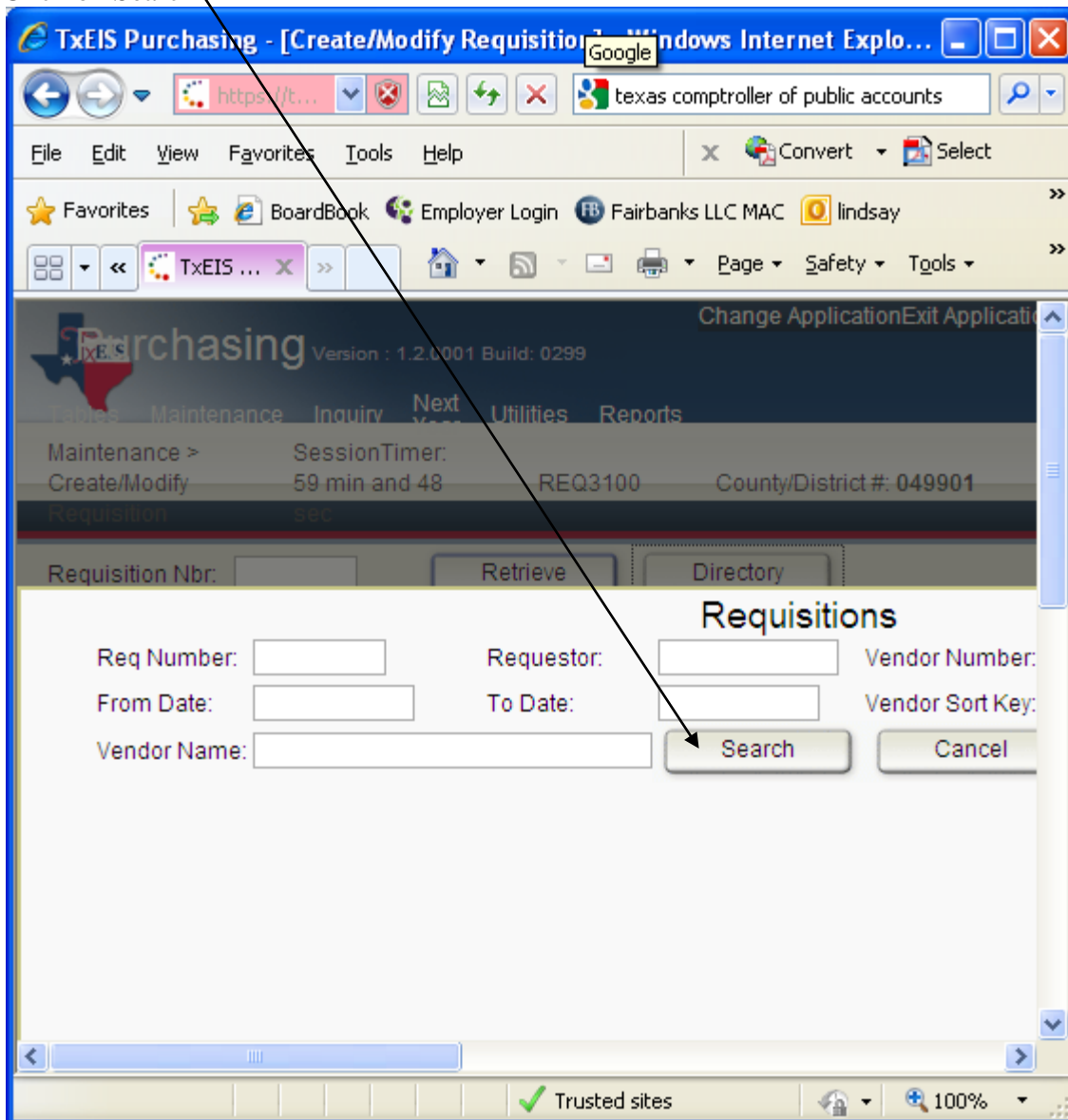
To call it up your returned requisition
Click on Maintenance
Click to Create/modify requisition



Click Directory



Click on Search



You should see your returned requisition/s on the
Open it up
Enter your reason (the box in the middle under vendor number) or
Your account code or
Your shipping address.
Then resubmit.